

APPLICATION AND AGREEMENT FOR  
USE OF SEVASTOPOL PUBLIC SCHOOL FACILITIES

Please submit to the District Office (4550 Highway 57, Sturgeon Bay, WI 54235)

DATE OF APPLICATION: May 31 2019  
APPLICANT'S NAME: Den Wiesner  
SPONSORING ORGANIZATION: HS Girls Soccer  
ACTIVITIES PLANNED (Be Specific and Detailed):

Post season celebration

DATE(S) REQUESTED: June 6, 2019  
(The earliest events will be considered for scheduling is three months prior to the requested date)

FACILITY (IES) REQUESTED: Cafeteria

STARTING TIME TO SETUP: \_\_\_\_\_ TIME DOORS OPEN FOR PUBLIC: 4:00

TIME EVENT ENDS: 5:45 TIME CLEANUP IS FINISHED AND DOORS LOCKED: \_\_\_\_\_

TOTAL HOURS: \_\_\_\_\_ FEE: \$ \_\_\_\_\_

ESTIMATED ATTENDANCE: \_\_\_\_\_

LIST EQUIPMENT NEEDED:	Yes	No	DISTRICT WILL PROVIDE:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

In signing this application, the applicant agrees to be bound by the terms and conditions attached hereto which are made a part hereof.

**NOTE:** Please note that if a school-sponsored activity needs to be scheduled on the date(s) you have requested facility usage, the school-sponsored activity will take precedence and your activity will need to be relocated or rescheduled. We will do our best to accommodate you if this situation arises.

**IF YOUR EVENT/ACTIVITY CANCELS, PLEASE NOTIFY THE DISTRICT OFFICE. (920-743-6282 EXT 101)**

SIGNATURE OF APPLICANT: Den Wiesner

ADDRESS \_\_\_\_\_

PHONE NUMBER(S) \_\_\_\_\_

APPLICATION: \_\_\_\_\_ APPROVED [Signature] DENIED \_\_\_\_\_  
SUPERINTENDENT'S SIGNATURE [Signature] DATE: 6/4/19

Date Received in District Office 5-31-19 gc For School Use Only

5/31  
12:44

Maintenance — Total Labor Hours = \_\_\_\_\_  
Food Service — Total Labor Hours = \_\_\_\_\_  
Materials/Supplies Used & Cost: = \_\_\_\_\_