

APPLICATION AND AGREEMENT FOR
USE OF SEVASTOPOL PUBLIC SCHOOL FACILITIES

Please submit to the District Office (4550 Highway 57, Sturgeon Bay, WI 54235)

DATE OF APPLICATION: 3/18
APPLICANT'S NAME: Mindi Vanderhoof
SPONSORING ORGANIZATION: Sevastopol Yearbook
ACTIVITIES PLANNED (Be Specific and Detailed):

-work on computers - yearbook deadline work.

DATE(S) REQUESTED: 3/20
(The earliest events will be considered for scheduling is three months prior to the requested date)

FACILITY (IES) REQUESTED: M.P. room

STARTING TIME TO SETUP: 10am TIME DOORS OPEN FOR PUBLIC: X

TIME EVENT ENDS: 3:15 TIME CLEANUP IS FINISHED AND DOORS LOCKED: _____

TOTAL HOURS: _____ FEE: \$ _____

ESTIMATED ATTENDANCE: 10 students

LIST EQUIPMENT NEEDED:

DISTRICT WILL PROVIDE:

_____	Yes	_____	No	_____
_____	Yes	_____	No	_____
_____	Yes	_____	No	_____

In signing this application, the applicant agrees to be bound by the terms and conditions attached hereto which are made a part hereof.

NOTE: Please note that if a school-sponsored activity needs to be scheduled on the date(s) you have requested facility usage, the school-sponsored activity will take precedence and your activity will need to be relocated or rescheduled. We will do our best to accommodate you if this situation arises.

IF YOUR EVENT/ACTIVITY CANCELS, PLEASE NOTIFY THE DISTRICT OFFICE. (920-743-6282 EXT 101)

SIGNATURE OF APPLICANT: M. U

ADDRESS: 4550 Hwy 57, Sturgeon Bay WI ~~54234~~ 54235

PHONE NUMBER(S): ext. 1125

APPLICATION:

APPROVED [Signature] DENIED _____

SUPERINTENDENT'S SIGNATURE [Signature]

DATE: 3/18/18

Date Received in District Office 3-18-18 gc For School Use Only

3/18 2:04

Maintenance — Total Labor Hours = _____
Food Service — Total Labor Hours = _____
Materials/Supplies Used & Cost: = _____