

APPLICATION AND AGREEMENT FOR  
USE OF SEVASTOPOL PUBLIC SCHOOL FACILITIES

Please submit to the District Office (4550 Highway 57, Sturgeon Bay, WI 54235)

DATE OF APPLICATION: 5/8/2019

APPLICANT'S NAME: Carmel Mulrain + Erin Sincok

SPONSORING ORGANIZATION: Sevastopol English 9 class

ACTIVITIES PLANNED (Be Specific and Detailed):

English 9 + physical science classes collaborate on cross-curricular projects. Students will present posters, videos, podcasts and other media on research they've conducted.

DATE(S) REQUESTED: Wed., May 22, Thurs., May 23, Fri., May 24

(The earliest events will be considered for scheduling is three months prior to the requested date)

FACILITY (IES) REQUESTED: multipurpose room

STARTING TIME TO SETUP: 7:50a.m. TIME DOORS OPEN FOR PUBLIC: n/a

TIME EVENT ENDS: 9:50a.m. TIME CLEANUP IS FINISHED AND DOORS LOCKED: \_\_\_\_\_

TOTAL HOURS: \_\_\_\_\_ FEE: \$ \_\_\_\_\_

ESTIMATED ATTENDANCE: 50+

LIST EQUIPMENT NEEDED:

DISTRICT WILL PROVIDE:

<u>tables, 2/0</u>	Yes _____	No _____
<u>Chairs for 50 students + 2 teachers</u>	Yes _____	No _____
<u>screen for projection</u>	Yes _____	No _____

In signing this application, the applicant agrees to be bound by the terms and conditions attached hereto which are made a part hereof.

**NOTE:** Please note that if a school-sponsored activity needs to be scheduled on the date(s) you have requested facility usage, the school-sponsored activity will take precedence and your activity will need to be relocated or rescheduled. We will do our best to accommodate you if this situation arises.

**IF YOUR EVENT/ACTIVITY CANCELS, PLEASE NOTIFY THE DISTRICT OFFICE. (920-743-6282 EXT 101)**

SIGNATURE OF APPLICANT: Carmel Mulrain

ADDRESS \_\_\_\_\_

PHONE NUMBER(S) 743-6282 xt. 1184

APPLICATION: APPROVED 2 DENIED \_\_\_\_\_

SUPERINTENDENT'S SIGNATURE [Signature] DATE: 5/9/19

For School Use Only	
Date Received in District Office <u>5-8-19</u> <u>[Signature]</u>	1:04
Maintenance — Total Labor Hours = _____	
Food Service — Total Labor Hours = _____	
Materials/Supplies Used & Cost: = _____	