

APPLICATION AND AGREEMENT FOR
USE OF SEVASTOPOL PUBLIC SCHOOL FACILITIES

Please submit to the District Office (4550 Highway 57, Sturgeon Bay, WI 54235)

DATE OF APPLICATION: 2-18-19

APPLICANT'S NAME: Tanya Hasenjager

SPONSORING ORGANIZATION: Musil Department

ACTIVITIES PLANNED (Be Specific and Detailed):

Wisconsin Ambassador's of Music Organization presentation of upcoming trip to Europe. Presentation for area students who have been nominated by their teachers.

DATE(S) REQUESTED: Thursday May 9th
(The earliest events will be considered for scheduling is three months prior to the requested date)

FACILITY (IES) REQUESTED: Multipurpose Room

STARTING TIME TO SETUP: 6:30 pm TIME DOORS OPEN FOR PUBLIC: 6:45 pm

TIME EVENT ENDS: 8³⁰ pm TIME CLEANUP IS FINISHED AND DOORS LOCKED: 8³⁰ pm

TOTAL HOURS: _____ FEE: \$ _____

ESTIMATED ATTENDANCE: 45

LIST EQUIPMENT NEEDED:

DISTRICT WILL PROVIDE:

<u>Chairs</u>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<u>Screen for powerpoint</u>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>

In signing this application, the applicant agrees to be bound by the terms and conditions attached hereto which are made a part hereof.

NOTE: Please note that if a school-sponsored activity needs to be scheduled on the date(s) you have requested facility usage, the school-sponsored activity will take precedence and your activity will need to be relocated or rescheduled. We will do our best to accommodate you if this situation arises.

IF YOUR EVENT/ACTIVITY CANCELS, PLEASE NOTIFY THE DISTRICT OFFICE. (920-743-6282 EXT 101)

SIGNATURE OF APPLICANT: Tanya Hasenjager

ADDRESS _____

PHONE NUMBER(S) _____

APPLICATION: _____ APPROVED [Signature] DENIED _____

SUPERINTENDENT'S SIGNATURE [Signature] DATE: 2/25/19

Date Received in District Office 2-25-19 [Signature] *For School Use Only*

2/25
1:03

Maintenance — Total Labor Hours = _____

Food Service — Total Labor Hours = _____

Materials/Supplies Used & Cost: = _____