APPLICATION AND AGREEMENT FOR USE OF SEVASTOPOL PUBLIC SCHOOL FACILITIES

Please submit (a minimum one week notice) to the District Office (4550 Highway 57, Sturgeon Bay, WI 54235)
DATE OF APPLICATION: Oct 29 2019
APPLICANT'S NAME: Dale Carlson - FFA
SPONSORING ORGANIZATION: <u>Secus topol</u> FFA ACTIVITIES PLANNED (Be Specific and Detailed): Fall Blood drive in Multipurpose room
Fall Blood drive in Multipurpose room
setup around 9:30 - Drive begins 11:00 Am until 5:00 pm Cleany
DATE(S) REQUESTED: Nov. 21 2019 (The earliest events will be considered for scheduling is three months prior to the requested date)
FACILITY (IES) REQUESTED: Multipurpose Room.
After 3:30 pm - Mrs Dantions Room
STARTING TIME TO SETUP: 9:30 am EVENT BEGINS AT: 11:00 pm
TIME EVENT ENDS: 5:00pm TIME CLEANUP IS FINISHED AND DOORS LOCKED: 6:00pm
TOTAL HOURS: 8 FEE:\$
ESTIMATED ATTENDANCE: 60 Donars 14 workers
DO YOU NEED AN ADMINISTRATOR PRESENT FOR THE EVENT? IF SO, IS ONE AVAILABLE? 📈 0 !
LIST EQUIPMENT NEEDED: DISTRICT WILL PROVIDE:
Cheirs - Tables Yes No
IF FURTHER SET UP IS NEEDED PLEASE EMAIL ROCH LAUTENBACH THE DETAILS (rlautenbach@sevastopol.k12.wi.us)
In signing this application, the applicant agrees to be bound by the terms and conditions attached hereto which are made a part hereof.
NOTE: Please note that if a school-sponsored activity needs to be scheduled on the date(s) you have requested facility usage, the school-sponsored activity will take precedence and your activity will need to be relocated or rescheduled. We will do our best to accommodate you if this situation arises.
IF YOUR EVENT/ACTIVITY CANCELS, PLEASE NOTIFY THE DISTRICT OFFICE. (920-743-6282 EXT 1101)
SIGNATURE OF APPLICANT: Wall Calder
ADDRESS
PHONE NUMBER(S) 930 - 743 - 6282 493 - 8685
APPLICATION: APPROVED SENIED
SUPERINTENDENT'S SIGNATURE DATE: 10/20/15
For School Use Only Date Received in District Office 10/29/19
Maintenance Total Labor Hours =
Food Service — Total Labor Hours = Materials/Supplies Used & Cost: =